

# GEMHL Accountant's Certificate

Income confirmation for self-employed applicants

All sections must be fully completed using BLOCK CAPITALS and black ink.

IDOL Reference Number (to be completed by the intermediary)

## Section 1 – APPLICANT(S) DETAILS

As the accountant representing the applicant(s), please provide the following details

Name of applicant(s)

Position held

Business name

Date business started / incorporated

Nature of business

## Section 2 – TRADING INFORMATION

Please note:

We require information relating to the last two full years' trading accounts. If you cannot provide two full years' figures please state the reason.

  
  


## Section 3 – INCOME

Only complete the sections below that is relevant to the applicant(s) business type

- For **Sole Trading/Sub-Contractor Self-Employed** applicants complete **Section 3A**
- For **Self-Employed Partners** of a Partnership Business complete **Section 3B**
- For **Limited Company Director(s)** with more than a total 25% shareholding complete **Section 3C**

Where both applicants derive income from the same business this form can be completed for both applicants, however, please ensure the individual shareholding and income is shown.

### Section 3A - Sole Trading/Sub-Contractor Self-Employed applicant(s)

Financial year end dates

Last completed year

Previous completed year

Turnover

Gross profit before tax

Net profit before tax

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### Section 3B - Self-Employed Partner(s) of a Partnership Business

Applicant's share of business and profits

Financial year end dates

Last completed year

Previous completed year

Turnover

Gross profit before tax

Net profit before tax

Net profit before tax attributed to applicant

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